

**City of Bloomington
Telecommunications Council
Business Meeting – July 2nd, 2013**

**Common Council Chambers
City Hall at the Showers Building
401 N. Morton St.**

I. Members Present: Eric Ost, Carl Zager, and Duane Busick

Members Absent: Thom Gillespie

Note: There is one vacant position available on the Telecommunications Council.

II. Public Comment - None

II. Approval of Minutes: Duane Busick made a motion to accept the June 4th minutes. Carl Zager questioned that according to the June minute's part of the meeting was not caught on tape. Eric Ost stated that he had followed up on that when the email was sent. Apparently it was either a glitch in the system, or someone forgot to push the record button. Duane Busick withdrew his motion to accept the minutes. The vote on approval of minutes will be table until the August meeting and the minutes can be completed. All were in agreement.

IV. Reports and Announcements

1. Telecom Members: None

2. CATS – Michael White

- * Will follow up on the issue with the taping.
- * Monthly programming, which included the high school graduation ceremonies
- * We are working on the ingest of new and old material into our non-tape based play back system. We hope to be done with tapes by the end of the year.
- * Jason Radke, CATS Operation Manager and local producer, Duane Busick worked with 16 students at IVY Tech on television production. They covered many areas such as acquisition, lighting, and sound engineering. Hands on experience gave students a real world experience, fun, and original adventure as producers. The program titled "Music 10" will air on the library channel after the final production phase is complete.

Duane Busick – A big thanks to all your wonderful production assistants who helped at various times throughout the week with the middle-students.

Eric Ost – I'm curious to know about the status of the "Kids Alive" program?

Michael White – It is the longest running program that is produced by kids for kids. It is a program done by the Children's Department. It has become a seasonal program because they are so busy during the summer months.

Eric Ost – Also curious what will do with the videotapes when you are done with them?

Michael White – We will archive them. In digital form they will be stored in three different off-site places in case something catastrophic were to happen.

Eric Ost – How do you verify the digitized copy? Does someone watch the whole thing thru?

Michael White – Staff is usually working on a couple at a time. They certify that they are okay. They are a long way from disregarding the tape.

Eric Ost – Off – site back-up is something you might consider; like Amazons Glacial Storage.

IV. WTIU – No report

V. Information from or about Video Service Provider –

VI. Old Business –

Carl Zager – We were suppose to have a work session on June 17th, but there was a mix up in the date, so the meeting was never advertised to the public or held. We need to have that work session. I wondered if we could look at calendars and re-schedule.

Work Session
July 11th @7pm
CATS Conference Room at the Library

Purpose of the work session is to put together an analysis of the franchise payment trends over 2011, 2012, and 2013 from all three video service providers. We will look at incidents of incorrect payments, adjustments made by providers and late payments. This analysis will then be forwarded to the Board of Public Works with recommendations.

Motion was made by Carl Zager, and seconded by Duane Busick. All were in favor.

VII. New Business

VII. Adjournment

Eric Ost motioned for adjournment.

Next Regular Meeting
August 6th, 2013
Common Council Chambers in City Hall at the Showers Building
401 N. Morton St.

Submitted by:
Stephanie Jachim 7/19/2013